PMI-MCAC Events Committee Action Item Log

Date: 2/25/19

ID	Date	Action Item	Type of Action	Action Owner	Status	Target Date	Completion Date	Comments
1	2/25/2019	Create email addresses for members of	Action Item	Vinod,	Open	3/3/2019	3/11/2019	
2	2/25/2019	Schedule next events meeting for 3/25/19	Action Item	Gabrielle, Mei	Open	3/8/2019		
3	2/25/2019	Schedule Marketing Committee meeting for 3/11/19	Action Item	Gabrielle, Mei	Open	3/8/2019	done	
4	2/25/2019	Schedule Programs assistance meeting	Action Item	Mei	Open	3/8/2019		