



Building professionalism in project management...
Project Management Institute
Michigan Capital Area Chapter

MI Capital Area Chapter PMI

May 11, 2001
11:30-1:00 PM

DMB Director's Conference Room

Type of meeting:	Board Meeting
Next Meeting:	June 15: 11:30 – 1:00 PM <i>Location:</i> DMB Director's Conference Room, Lewis Cass Building <i>Future Board Meeting Dates:</i> August 10
Board Members Present:	<i>Present:</i> Dan Buonodono, Alan Casey, Richard Cummings, Penny Dewey, Kristen Mullaney, Maureen Myers, Amy Piper, and Pam Sawatzki <i>Absent:</i> Vijaya Jayamaran and Mark Lawrence
Minutes	
11:30 – 1:00 PM	Committee Updates
Communications	<ul style="list-style-type: none"> • Review of Minutes - Review of April's minutes. Maureen motioned to approve as written, Rick seconded, all approved • Board Meeting times - It was agreed that the board meetings will remain the same time and location until after the transition board meetings. At that time the new board may review to accommodate any schedule conflicts.
Membership	<ul style="list-style-type: none"> • Membership Task Committee – Bring a buddy/boss night was discussed and it was agreed that this should be pursued. Rick will develop the guidelines including reports to the board, and promotion and bring it to the board for approval. Once approved, the VP of Membership would have the board discretion to execute accordingly w/o continuous board approval. • SIG Night – Membership Task Committee will take the initiative on researching SIG Night opportunities and bring it back to the board at a later date.
Publicity	<ul style="list-style-type: none"> • Awards Program – Reviewed award categories and added a few. Board reviewed and approved award certificate and gift. • Promotional Items – Dan has purchased promotional items to be given away as awards and sold to general membership. • Newsletter – Dan was officially recognized producing a great newsletter with more content on a monthly basis than most chapters include on a bi-monthly publication. • By-Laws – PMI sent additional wording to be included in the By-Laws and the Kristen motioned that the proposal of sending the most recent version including these additions, to the membership (via listserv) for comments with a twenty-day deadline with the board to vote the next board meeting. Pam seconded it, approved 7 to 1. • Vendor Website Links – The board was in agreement not to include vendor website links from the Chapter website at this time.
Professional Development	<ul style="list-style-type: none"> • Professional Development Day: Proposal was accepted by virtual vote. Dan requested the project schedule being presented next board meeting. The Professional Development Task Force was also requested to investigate if the PMI dinner could not be included in the Professional Development price to encourage new people to experience the Chapter Dinner.
Programs	<ul style="list-style-type: none"> • Program Status Report - Update given on Speakers for Sept and Oct of 2001 • Awards – Requested an award for “Best Bonus Program” to be added to the award list. • Award Dinner Agenda – Reviewed agenda for the award dinner including the election.
Logistics	<ul style="list-style-type: none"> • Dinner Bids - Holiday Inn South was presented as best option for Monthly Chapter Dinners for 2001/2002. Amy motioned to approve Holiday Inn South as the new venue. Maureen seconded, all approved.
Finance	<ul style="list-style-type: none"> • Financial Reports - The financial reports for May were distributed. • Tax Status – The resolution with PMI tax status with the IRS has been delayed. Chapters were instructed to file an automatic extension. This has been done for our chapter with the extension

	ending August 15 th , 2001.
Special Projects	<ul style="list-style-type: none"> <i>No report given this month</i>
President's Corner	<ul style="list-style-type: none"> Regional Distribution Contribution - This request has been deferred to gather more information. Amy volunteered to take this action item. Board Member's Expectations - Amy provided high level results to the board and will provide a more detail report to the incoming president.

The meeting adjourned at 1:05 PM

Dates of Interests:		Function/Purpose
May 15, 2001 Sheraton	5:15 - 8:30	Program Meeting Bonus Program: "Differences between 2000 and 1996 PMBOK" Lisa Camstra, Program: Awards Meeting
June 15, 2001	11:30 -1:00	Board Meeting: DMB Director's Conf Room, Lewis Cass Bldg
August 10, 2001	11:30 -1:00	Board Meeting: DMB Director's Conf Room, Lewis Cass Bldg
September 14, 2001	11:30 -1:00	Board Meeting: DMB Director's Conf Room, Lewis Cass Bldg
September 18, 2001 Tentative Location: Holiday Inn South	5:15 - 8:30	Program Meeting Bonus Program: TBD Program: "Project Rescue: Identification of a Project Nearing Crisis" Ms. Jill Camstra, Vice President of Advisa Group
October 12, 2001	11:30-1:00	Board Meeting: DMB Director's Conf Room, Lewis Cass Bldg
October 16, 2001 Tentative Location: Holiday Inn South	5:15 - 8:30	Program Meeting Bonus Program:TBD Program: "The Past, Present and Future of Project Management" Mr. John Tuman, CEO, Management Technologies Inc.
November 9, 2001	11:30-1:00	Board Meeting: DMB Director's Conf Room, Lewis Cass Bldg
November 13, 2001 Tentative Location: Holiday Inn South	5:15 - 8:30	Program Meeting Bonus Program: TBD Program: "The 800 Mgz System Project" Ms. Mary Levine, State of Michigan,