



Building professionalism in project management

Project Management Institute
Michigan Capital Area Chapter

PMI-MCAC Board of Directors **2/7/2006 Meeting Minutes**

Meeting: February 7, 2006 7:00 PM **Location:** PTD Conference Room, 4th Floor, 3001 Coolidge, East Lansing

President's Corner- Stanley Samuel

- Strategic Planning meeting 2/11 2nd floor at MSU's Epley Center 9-4. There was a concern that the meeting might generate plans without creating implemented improvements, as the last two sessions had done. The Board discussed canceling the meeting until a concrete direction was in place. Stanley will contact the facilitator to determine what the agenda will cover, and ask that the focus be on implementation.
- Greater Lansing Business Monthly wants five articles on project management. The Board would like to focus the articles and discuss themes as a bonus program.
- Stanley reported the success of the chapter Charter renewal on 2/1, which had been delayed based on a missing EIN.
- Stanley had a successful presentation to the Michigan Department of Transportation, and had been contacted by Coleen Hines to present PMI information to the SOM Management Information Systems Association.

Communications- Cathy Pelham

- An effort will be made to store documents on the chapter web site and to provide links from the ListServ.

Webmaster- David Smith

- Dave will create a Strategic Planning folder under Current Projects on the website.
- Dave provided statistics on the website.

Programs- John LeTourneau

- John identified confirmed schedule items
 - 02/21/2006 - MSU - Spartan Stadium Expansion - Tim Webster, Barton Malow/Clark
 - 03/21/2006 - Lansing Common Ground Festival - Kevin Meyer
 - 04/19/2006 - Professional Development Day
 - 05/16/2006 - EDS' Implementation and Operation of Program Offices - Earl Joki
 - 09/19/2006 - The GM Plant project - Roman Lasik
 - 10/17/2006 - PM History - Mark Kosar Holland

Logistics- Pam Sawatzki

- Pam updated the board on the February program meeting announcement and the list of registrants for PDD 2006.

Publicity- Charlie Kidd

- Charlie reminded Board members to get their material in for the [February newsletter and to review the draft document](#).

Membership- Dan Buonodono

- Dan reported on strategic planning results from the Membership Committee
- Dan also discussed the need to complete the assigned sections of the Operations Manual
- The Board voted unanimously to approve distribution of attendee information in list form
- Membership is currently at 216 members, with twelve additional members in the last reporting period

Professional Development- Amy Piper

- Amy discussed the next PMP Review course, and the need to update course materials for the new exam.
- An offer was made by Jim Donovan, president of the Thumb chapter, to partner on a course update. The book being used is mapped to processes rather than knowledge areas, thereby making it out-of-sync with the PMBOK. The book is also extremely long. A consensus was made to contact the Great Lakes chapter, to see where they are on course materials, and to use Rita Mulcahy's book as a focal point.

Finance- Karl Meier

- Karl provided a current Financial Statement

Special Projects- Dean Feldpausch

- Dean presented the options to the Board again. A decision was made to schedule Tailgate Terrace for the evening of 8/4/06 at ~ \$18.00 per person.

Outreach- Judy Walsh

- Judy discussed the possibility of virtual meetings.

NEXT MEETING:

The next Board meeting is **March 7th from 6:30-7:30 at PTD**